



BRIGIT S. BARNES & ASSOCIATES, INC.
Real Estate, Land Use, and Asset Preservation

Legal Compliance and Support Services For Your Small Corporation (S-Corp)

This ANNUAL service includes:

REGULATORY FILINGS WITH SECRETARY OF STATE	✓
REGULAR REMINDERS & ALERTS	✓
CUSTOM COMPLIANCE AUDITS (2 EACH YEAR)	✓
Q&A and ACCESS TO LEGAL TEAM	✓
REGISTERED AGENT OF SERVICE on behalf of S-CORP	✓
MEETING AGENDA CUSTOMIZATION - Custom agenda for regular or special meetings of the shareholders or board directors of company.	✓
MEETING NOTIFICATION - Provided to shareholders or board members to formally notify them of an upcoming regular or special meeting	✓
VOTING PROXY - Custom voting proxy to allow shareholder or president or board members to give a general proxy valid for all actions or a specific proxy for a specific action.	✓
SECRETARY'S CERTIFICATE - Certifies the articles or amendments to articles or bylaws, authorizing resolution, the incumbency of officers, and schedule of shareholders of company.	✓
MINUTES AND RESOLUTIONS - Custom minutes and resolutions resulting from a meeting or to create an action taken without a meeting.	✓

\$1,200/year

For each small corporation (S-Corp)

This annual service does not include the following services, which are sold separately: S-CORP formation, amendments to articles of organization, and compliance restoration services.

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Fees charged by our firm do not include separate fees charged by Secretary of State, Franchise Tax Board, etc.