

# Legal Compliance and Support Services For Your Limited Liability Company (LLC)

|   | BASIC   | STANDARD   | PREMIUM      |              |
|---|---|------------|--------------|--------------|
| <b>REGULATORY FILINGS WITH SECRETARY OF STATE</b>   | ✓   | ✓          | ✓            |              |
| <b>REGULAR REMINDERS &amp; ALERTS</b>   | ✓   | ✓          | ✓            |              |
| <b>CUSTOM COMPLIANCE AUDITS (2 EACH YEAR)</b>   | ✓   | ✓          | ✓            |              |
| <b>Q&amp;A and ACCESS TO LEGAL EXPERTS</b> – Expert advice from attorney, paralegal, and/or legal secretary.  | ✓   | ✓          | ✓            |              |
| <b>REGISTERED AGENT OF SERVICE</b> on behalf of LLC   | ✓   | ✓          | ✓            |              |
| <b>MEETING AGENDA CUSTOMIZATION</b> - Custom agenda for regular or special meetings of the owners or managing body of company.  |   | ✓          | ✓            |              |
| <b>MEETING NOTIFICATION</b><br>Provided to owners or managers to formerly notify them of an upcoming regular or special meeting   |   | ✓          | ✓            |              |
| <b>VOTING PROXY</b> - Custom voting proxy to allowing owner or manager to give a general proxy that is valid for all actions or a specific proxy for a specific action.   |   | ✓          |              |              |
| <b>SECRETARY'S CERTIFICATE</b> - Certifies the formation document, governing document, authorizing resolution, incumbency of officers, and schedule of owners of company. |   |            | ✓            |              |
| <b>MINUTES AND RESOLUTIONS</b><br>Custom minutes and resolutions resulting from a meeting or to create an action taken without a meeting.                                 |   |            | ✓            |              |
| <b>PREPARATION ASSISTANCE WITH SCHEDULE K-1</b>   |   |            | ✓            |              |
| <b>ANNUAL FIXED FEE</b>   |   |            |              |              |
| For each Limited Liability Company  |   | \$950/year | \$1,250/year | \$2,200/year |
| Additional services listed below requires enrollment in one of the plans listed above.  |   |            |              |              |
| Articles of Organization Amendment  |   | \$500 each |              |              |
| Secretary of State compliance restoration services  | <b>To restore LLC to active status:</b><br><input type="checkbox"/> From Past Due = \$150 <input type="checkbox"/> From Delinquent = \$450<br><input type="checkbox"/> From Suspended = \$450 <input type="checkbox"/> From Revoked = \$750 |            |              |              |